

# Withdrawal & Refund policy

## DOMESTIC STUDENTS

### WITHDRAWAL & REFUND POLICIES

*Note: All withdrawals must be in writing*

Courses 3 months / 13 weeks or more	Courses 5 weeks or more but less than 3 months	Courses 3 days or more and less than 5 weeks
If a student withdraws up until the end of the tenth working day the student will receive a full refund of fees less administration costs of 10% or \$500 whichever is the lesser	If a student withdraws within the first 10% of the course the student will receive a full refund less a deduction for costs incurred of up to 25% of fees paid	If a student withdraws within the first 10% of the course the student will receive a refund of at least 50% of fees paid
If a student withdraws after the end of the tenth working day there will be no refund of fees	If a student withdraws after the first 10% of the course there will be no refund of fees	If a student withdraws after the first 10% of the course there will be no refund of fees
If an enrolment is terminated as a result of disciplinary action there will be no refund of fees	If an enrolment is terminated as a result of disciplinary action there will be no refund of fees	If an enrolment is terminated as a result of disciplinary action there will be no refund of fees
In the unlikely event that a course has to be cancelled after commencement the portion of fees that are unused will be refunded	In the unlikely event that a course has to be cancelled after commencement the portion of fees that are unused will be refunded	In the unlikely event that a course has to be cancelled after commencement the portion of fees that are unused will be refunded
Any fees refunded will be paid to the trustee of a student's new education provider if the student agrees, otherwise to StudyLink if the student has a student loan, otherwise directly to the student or any other party nominated by the student	Any fees refunded will be paid to the trustee of a student's new education provider if the student agrees, otherwise directly to the student or any other party nominated by the student	Any fees refunded will be paid to the trustee of a student's new education provider if the student agrees, otherwise directly to the student or any other party nominated by the student

*Fees paid will be refunded in full should the course fail to start for any reason.*

*Please note: For the purposes of the withdrawal period, your first day is the first day you are required to attend your course.*

*This may differ from the advertised course start date.*